



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MUNICIPAL COLLEGE ,ROURKELA
Name of the head of the Institution		MR.P.K.PATRA
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06612501838
Mobile no.		9937107002
Registered Email		municipalcollegerkl@gmail.com
Alternate Email		pradhanparesh.1963@gmail.com
Address		AT--UDITNAGAR, PO-UDITNAGAR,DIST-SUNDARGARH
City/Town		ROURKELA
State/UT		Orissa
Pincode		769012

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		MR. BHASKAR CHOUDHURY			
Phone no/Alternate Phone no.		06612501838			
Mobile no.		9437203237			
Registered Email		municipalcollegerkl@gmail.com			
Alternate Email		pradhanparesh.1963@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.municipalcollegerkl.com/download_files/aqar_2016-17_submitted_29.pdf">https://www.municipalcollegerkl.com/download_files/aqar_2016-17_submitted_29.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		No			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.44	2009	31-Dec-2009	30-Dec-2014
2	B+	2.60	2016	02-Dec-2016	01-Dec-2021
<b>6. Date of Establishment of IQAC</b>			02-May-2010		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Students Induction program		24-Jul-2017 01		250	

parent -Teacher 's meeting	09-Sep-2027 03	120
Celebration of Teacher's day	05-Sep-2017 01	95
Seminar Competition with power point presentation	25-Nov-2017 02	10
Celebration of national Constitution day	26-Nov-2017 01	95
Extramural talk on Human rights	05-Jan-2018 01	85
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Chemistry	National Seminar	UGC	2018 2	120000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.A meeting was held between IQAC members and Principal in the beginning of the new session. The proposal was given for opening of Education and Sociology Honours . 2.The Steps are taken to organize Seminars and extramural talks. 3.The IQAC organized National seminar in Chemistry with Chemistry Department. 4.The students enrichment program like essay, debate ,song competitions, personality tests etc are organized.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Proposal for construction of new class rooms	Two numbers of class rooms are renovated .
Separation old outdated books in Library	The old outdated books separated looking in to the introduction of CBCS syllabus. And binding of some rare books are made
Remedial Coaching classes are introduced for weaker section of Science ,Arts ,& Commerce students.	At least sixty five students are benefited attending remedial class.
Strengthening Proctorial system	The students are divided in to groups and Teachers are assigned as the proctor for better Counselling. The new students are highly benefited .
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

No

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The institution has following Management Information System, 1.SAMS A portal developed by Department of Higher Education Govt.of Odisha for admission of new students in First year degree classes. 2.HRMS A portal developed by Department of Higher Education for management of human resource in higher education department. This portal contains detailed information regarding staff in position, Employee profile, leave accounts, pay particulars, Personal Appraisal Report. 3 IFMS It is treasury portal developed by Finance Department, Government of Odisha. It helps

different payment like Salary, GPF, GIS etc, 4. CAPA A computerized Accounting portal which is developed by the Department of Higher Education which manages the income and expenditure of the college. 5. PRERANA This is a Scholarship portal developed by the Higher Education, Government of Odisha for disbursement of Post Matric Scholarship for SC/ST students, National Scholarship, State Scholarship for brilliant students. 6. LOK SEBA Portal This is a portal which is developed by the Sambalpur University for management of the examination system such as entry of Internal Marks, Practical Marks, Printing of CNRs and Examination Admit Cards etc.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Municipal college Rourkela is affiliated Sambalpur university, Odisha , There is common minimum standard (CMS) issued by higher education Department ,Govt .of Odisha. The admission to new students is made through SAMS. The induction program is conducted for Fresher's. In this meeting rules & regulations of the institution are explained. The course structure of newly introduced CBCS syllabus is explained. The structure of semester system and credit points are briefed to the students. There is an academic council meeting held in the beginning of session with academic Bursar, Heads of department, Chaired by Principal. The previous year results are discussed and Shortcomings are found out. The mechanism are developed to correct limitations. The teachers are directed to prepare the plan & progress register are direction of higher education. The have to write briefly about their teaching inside the class. and at the end of every month the registers are to be signed by HOD of the concerned department and PRINCIPAL. The departments are advised to conduct monthly test and to revise their syllabus as per the CBCS pattern. Teachers advised to prepare PDF of selected chapters and shared among the students. Some of teachers use LCD projectors and Smart boards for their teaching. so the institution follows a systematic & well planned curriculum delivery

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	CBCS PATTERN OF	19/05/2016

	SYLLABUS WITH SEMESTER EXAMINATION .	
BSc	CBCS PATTERN OF SYLLABUS	19/05/2016
BCom	CBCS PATTERN OF SYLLABUS	19/05/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENG (HONS) , ECO (HONS) , hIN (HONS) , HIS (HONS) , ODIA (HONS) , POL. SC (HONS) , GENERIC ELECTIVE , AECC , SEC ,	19/05/2016
BSc	PHY (HONS) , CHE (HONS) , MAT H (HONS) , BOT (HONS) , ZOOL (HONS) , GENERIC ELECTIVE , AECC , SEC	19/05/2016
BCom	ACCOUNTANCY (HONS) , AECC , SEC	19/05/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self defense for Girls Students	09/01/2018	255
Scilab program for physics Hons students	10/07/2017	60
C,C Program for Physics mathematics hons Students	10/07/2017	82
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Municipal college Rourkela has own mechanism to collect Feedback from students, Parents, Teachers, Employers, and Alumni. The IQAC members have designed a form to collect feed through different questions .The form contains the different categories of items related to teaching learning, Sanitations Library facilities. Canteen facilities ,Sports Games,NCC,YRC,NSS activities inside and out side College Campus. The Remarks given by the stakeholders are discussed in the meeting with Principal .The shortcomings are pointed out and appropriate steps are taken solve the problems. The problems are discussed in Staff council meetings and necessary steps are taken to improve the drawbacks as far as practicable.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1752	0	32	0	32

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
53	15	25	4	4	0
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is a common practice in municipal college Rourkela. Every teacher is allotted with a group of students of different honours. Each group is consisted of nearly 25 students. The mentors take care of the students. The students are advised to explain their difficulties to mentors regarding their academic matters, and other related problems. All HOD 's of departments ae head of mentoring committee. The HOD's and mentors sit to gather to discuss the problem raised by the stunts. The counselling's are made to students regarding

Semester examination system, question pattern, and course structure. All related information regarding name of students, Contact numbers, e-mail ID, address etc are collected from SAMS data base. The student's attendance and Participation in Seminars are also examined from attendance Register. The shortage of attendance are seriously viewed and warnings are given to students for poor attendance. If necessary, the information's are transferred to their Parents for necessary action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1752	32	1:55

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	32	9	0	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons //Pass	2018	21/02/2018	19/05/2018
BSc	Hons/ Pass	2018	21/02/2018	19/05/2018
BCom	Hons/ Pass	2018	21/02/2018	19/05/2018
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows a rigorous evaluation system keeping in view the academic betterment of the students enrolled in various courses. With this objective, in the beginning of the session, a meeting is called by the Principal. Considering the introduction of CBCS syllabus, in this meeting, firstly, the results of the previous academic year are appraised and secondly, a plan for internal evaluation for the present year is chalked out. The academic council consists of Principal, HOD's of all departments, Academic Bursars and Officer -In-charge of Examination. All departments are advised to conduct class test examination at the end of each month. Due to introduction of CBCS Syllabus, the mid term examination for the first year students are conducted. The marks awarded to the students are submitted to the University for publication of their CBCS results. For the second year and third year students the traditional methods are followed. The questions are prepared by the each departments and the examination is conducted centrally. The progress of the students are reported and records of their performance are maintained in the registers. The



valued answer scripts are shown to the students so that they become able to identify their mistakes and deficiencies. The department of science stream namely ,Physics , Chemistry , Mathematics , Botany and Zoology conduct practical classes on regular basis as part of their prescribed curriculum. The experiments conducted during practical classes are demonstrated to the students by the students by the class teachers and the observations taken by the students are checked in the practical classes .The students haveto maintain their practical records and these are verified by the teacher regularly. Apart from this ,the departments are advised to prepare a question bank for preparing the students for the University examinations .Doubt clearing classes are taken and doubts are explained by the subject teacher.Further , the college is affiliated to Sambalpur University and as per the instruction of the University half yearly and test examinations are conducted..

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Department of Higher Education ,Govt . of Odisha under CMS (Common Minimum Standard) in the beginning of the academic session which is followed by the college. It contains admission dates, commencement of classes, parent-teacher meet , college election ,test and semester examination schedule and conduct of college athletic meet and cultural activities of the college.The 3 2ND year c 3rd year classes are held from 17/06/2017.3 First year classes are held from 24/07/2017.Besides this the college prepares the programme to conduct half yearly and test examinations and mid semester examination for CBCS syllabus However the University prepares the University examination Programme and accordingly the examination are held. Every department prepare their own academic Calender obeying the instructions given in CMS. The teachers prepare their plan progress register for the class room teaching .They conduct class tests and ,internal examinations .The doubts are discussed with students inside the class .Science Teaching departments are advised to prepare a progress register to complete experiments and practical examinations are conducted as per University Program which is part of the revision of their syllabus.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.municipalcollegerkl.com/download\\_files/student-satisfaction-survey\\_17-18\\_pdf\\_30.pdf](https://www.municipalcollegerkl.com/download_files/student-satisfaction-survey_17-18_pdf_30.pdf)

## **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
RECENT ADVANCES ON MOLECULAR LES OF CHEMICAL AND BIOLOGICAL IMPORTANCE	CHEMISTRY	06/02/2018

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	Nill
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	NIL	0
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Road Safety	College Level/NCC	2	55
Aids awareness Program	College Level/YRC	2	65
Plantation inside Campus	college Level/ NSS	3	85
Women empowerment	College level/NSS	2	76
No file uploaded.			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Yuba sanskar	College Level/DHE	Tobacco and Drug awareness Program	4	125

Yuba sanskar	College level /NSS	Gender equality Program	4	120
Swachh Bharat	NCC wing of college and 9(O) Battalion	Cleanness of Koel River Bank of	2	55
Aids awareness	College Level / NCC	A march past with posters and banners made from college to Bisra Chhawk	2	62
Gender neutrality	College Level/IQAC of the College	Seminar to aware the students	3	78
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nill	Nill	NIL	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nill	Nill	Nill	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100.06	42.59

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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No Data Entered/Not Applicable !!!

[View File](#)

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2022

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14800	Nil	300	30000	15100	30000
Reference Books	6500	Nil	150	10000	6650	10000
Journals	10	Nil	0	0	10	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	2	7	7	0	10	8	30	0
Added	0	0	0	0	0	0	0	0	0
Total	44	2	7	7	0	10	8	30	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
9.78	4.5	32.81	24.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has its own mechanism for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. There are different committees such as Development Committee, Purchase Committee, Budget Committee, Library Committee, Sports and Athletic Committee and Academic Committee. Development Committee consists of Senior Teachers, Academic Bursar, and Head Clerk and Principal is the Chairperson of the Committee. The Development Committee is convened by the Principal whenever occasion arises and agenda specific discussions are made and resolutions are adopted as per the requirements. The budget committee consists of Accounts Bursar, Administrative Bursar, Accountant and Senior most teachers. The committee prepares the Annual Budget at the beginning of the Financial year. The budget is approved by the Principal. Purchase Committee looks after the procurement of office stationery, Library Books, Equipment and apparatus of the Laboratory and procurement is made as per the Odisha General, Financial Rules. Similarly the sports Committee decides about different types of Sports and Athletic events to be conducted as proposed by the University as well of the college. This committee also decides on the various sports material to be purchased during the financial year. There is also a Library Committee which consists of teachers of different faculties and the Librarian. The committee asks for the book list as per the syllabus to the different departments and they approve the list for purchase of books. The committee also suggests over all development of the library keeping in view the requirements of the students. The Academic Committee consists of all Heads of the Departments and Academic Bursar and the committee looks into the results of their concerned departments and the new methods to be adopted to increase the academic performance of the students. HODs of Science departments also discuss on improvement of the science laboratories and purchase of apparatus, chemicals and consumables etc. The official works are done through computers which covers mostly admission, issue of CLC, form fill up, maintenance of Accounts, payment of salary bills and examination related matters. There is a computer laboratory for IT Section of the college. Besides, there is a computer laboratory for Physics (Hons) students to conduct their computer based practicals. There are 19 numbers of class rooms out of which six are big halls to accommodate 128 students at a time. All the class rooms are provided with white boards, light and fans for the comforts of the students. The purchase of the apparatus of laboratories are made as per the Govt. allocation and by college Development Funds. This purchase is made basically resorting to open quotation call notice.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			

a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Scilab software for Physics honours students	02/07/2017	65	Department of Physics
c program for physics and mathematics Honours students	21/08/2017	75	Department of physics and mathematics.
Remedial Coaching Weaker Students	16/11/2017	75	College teachers
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Coaching for entry into Services (Banking)	55	Nil	12	10
2018	Carrier Counselling	0	45	Nil	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	ARTS	ODIA (HONS)	GOVT. COLLEGE	M. A
2018	1	ARTS	POL. SC (HONS)	S. U	M. A
2018	1	ARTS	HIN	GOVT. COLLEGE	M. A
2018	2	SCIENCE	PHYSICS	BHU, SU	M. SC
2018	1	SCIENCE	MATHEMATICS	SU	M. SC
2018	1	SCIENCE	BOTANY	SU, GOV	M. SC
2018	1	SCIENCE	CHEMISTRY	SU	M. SC
2018	11	COMMERCE	COMMERCE	UTKAL UNIVERSITY	M. COM, MBA, CA, CS
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	20
Any Other	45
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Hockey Hockey manav Inter College Cricket	International	1	Nil	Nil	Nilam sanjeeb Kess 3 Arts IIIrd yr
2017	Cricket	National	1	Nil	Nil	Amrit Khatua +3 sc Iind yr
No file uploaded.						



5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council consist of President, Vice President, Secretary, Assistant Secretary, Athletic Secretary and Arts/Science/Commerce Society /Boys Common room secretary /Girls Common Room Secretary. They are elected by the students as per the guidelines provided by the Department of Higher Education, Govt. of Odisha. The Advisors of different Students Union allied bodies holds meeting with elected candidates on overall student's issues including academic and administrative problems of the institution. They have taken active participation in maintenance of Discipline inside Campus. Members of student's council helps to Restore Ragging inside Campus. Different competitions like Debate, Essay Cultural activities are organized for the academic as well as extracurricular excellence of the students. The students of the college actively take part in the cultural programmes like drama, songs and music competitions held at different times and different levels. The student's union has an athletic society. The society organize various athletic competitions at college level in form of Annual Athletic Meet each year. Besides, different sports competitions/events of Sambalpur University are also organized by the college like Inter College, Hockey, Badminton ,Foot Ball ,Kho-Kho , Kabaddi . The student council organizes the Blood Donation Camp, Blood Groupings, tobacco free awareness program.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

80
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5.4.3 – Alumni contribution during the year (in Rupees) :

0
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5.4.4 – Meetings/activities organized by Alumni Association :

2
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**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative management---- Principal is the head of the institution and he has to look into all administrative activities of the college. Major administrative activities are decided by Governing body and Principal. In the beginning of the session extra-curricular activities are divided among the staff members. There is Administrative Bursar, Accounts Bursar, Academic Bursar, Examination in charge and different Committee members for smooth discharge of extracurricular activities. The administrative problems are solved by administrative Bursar in Consultation with Principal. The academic Bursar Prepare Budget of session for financial management in Consultation with Principal. The account Bursar looks after the account section and cash section. The Academic Bursar plays key role in the management of academic activities. The time table in-charge has to prepare the time table for different semester examinations and submitted to Principal for notification. The examination is one of the major component of academic management. The internal examinations,

Test examination, annual examination, University examinations are conducted by examination cell and examination in -charge. 2. Participative management - There are many Committees to manage the different activities in the college. The committees like Student's welfare committee, anti-ragging cell, Anti sexual harassment cell, Grievance Redressed cell, Discipline Committee, Social audit and monitoring cell, Performance tracking and feedback Cell. .The academic council is Consisted of all HOD.s of concerned Departments, academic Bursar and Principal sit together to discuss the University results and to sort out problems in academic excellence. The development committee, Budget committee, Purchase Committee Consist of senior teachers. They look in to the development and Purchase related problems The science society, Arts Society, and Commerce Society conduct seminars and other departmental activities. The sports and games are important achievements of the college. It is managed by PET and teachers in charge of sports. so administrative achievements are obtained by Decentralization of power.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Municipal College, Rourkela is affiliated to Sambalpur University. The college strictly follows the Syllabus Provided the University. In the session 2017-2018, the traditional method of syllabus as well as Semester method of syllabus with CBCS pattern is followed. The academic enrichment programs are conducted for the Students. The class test and internal examinations are conducted in every month . The results of class test are recorded by the departments and the drawbacks are explained to the students .
Teaching and Learning	Teaching and Learning is one of the major aspect of academic excellence. The college follows the academic calendar provided by Higher Education Department, Govt of Odisha. Besides every department has won plan to complete the syllabus. Teachers have to prepare their Plan and Progress Register which is verified by the Principal at end of every month. The suggestions are made for their progress. The class test, monthly test, and interactive sessions are made for doubt clearance of the students. Internal seminars are conducted in selected topics from their Syllabus and question answer sessions are followed.
Examination and Evaluation	There is an Examination section for conduct of University and class examinations. The senior teachers are

appointed as examination In -Charge. The Program for University and semester Examinations are notified by the University. The examinations are conducted in the College and answer Scripts are dispatched to Valuation Zone decided by University. Besides the University Examinations ,College conducts internal examinations which are evaluated by class teachers and marks are uploaded in portal of Sambalpur University. The practical Examinations are Conducted by the External and internal examiners appointed by the University and practical marks are also uploaded in LOKASEBA portal of Sambalpur University for Publication of Results.

Research and Development

There is a limited scope for Research work in this college. But Department of Chemistry has a small Laboratory in which few research works are conducted .

Library, ICT and Physical Infrastructure / Instrumentation

Library is a Learning Resource for academic excellence. The college Library has nearly 15000 thousand books and reference books. There are few Journals and magazines for reading room. Some of the departments have departmental library and the students can use the books. The ICT facilities are limited for the students as well as teachers. The students are advised to use Mobile phones with internet facilities for their study. The study materials are collected in Pen drive from Teachers for their study. Science teaching departments are Provided with LCD projectors and computers for Power pion presentation for their teaching and presentation of seminars. The classrooms are provided with White boards and teachers use marker pen for study inside class.

Human Resource Management

Looking in to need of change in syllabus and modernization of education the refresher course /orientation Program plays a vital role. The teachers are advised to join in Refresher course /Orientation program to coup with modern method of teaching and Learning. Some advance books are purchased for library as per the requirement of teachers.

Admission of Students

Admissions to the new students are made by a Portal developed by

Department of Higher Education Govt.of Odisha called Student Academic Management System(SAMS). After publication of results of Higher Secondary Education, the notifications are made in Newspapers, Television and SAMS Portal. The selections are made in merit basis with requisite reservations to SC/ST/ PWD. The students have to apply different College as per their choice. The list of selected Candidates are published in SAMS portal for a particular college and admissions are made in college and admission data are updated.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning and development has important role in e-governance. The plans and Policies are made in advance by discussion with Governing Body of the College. In academic planning for reopening of new stream, new subjects and renewal of subjects are made in HPC portal developed by Higher Education Department. The infrastructural development works are after prior approval of President G.B .The annual Budget is made by account Bursar and approves by Principal and G.B. for expenditure towards Development of the College.</p>
<p>Administration</p>	<p>The administrative works are done through e-mails, WhatsApp and HRMS portal of higher Education Department. All Correspondence are made with Director of higher Education, Regional Director of Higher Education and University through e-mails. The Human resource management System (HRMS) developed Higher education is used to manage biodata of staff members, Leave account, and personal information's. This portal is used to maintain the personal appraisal report of employee and report of the PAR to higher authorities for necessary action at their end.</p>
<p>Finance and Accounts</p>	<p>The college Financial management is made by CAPA, which is a software developed by Finance Department Govt. of Odisha. The drawing and disbursals of the salary of staff members are made through Treasury portal called IOTMS. The all financial transactions like income, Expenditure, collection of</p>

	fees, advances are managed in CAPA.(College Accounting Procedure Automation
Student Admission and Support	The admission of new students is made through Student Academic Management system ( SAMS) .It is a portal developed by Higher Education Department .The advertisements are for new admissions after publications of Higher secondary school results. The students have to apply in Online mode with all academic records and the choices are given for different Colleges. The selections are according to their merit and Names are provided to the selected College in this Portal. The admissions are made at selected College after verification of all original certificates. There LOKASEBA ADHIKAR portal IS developed by SAMBALPUR UNIVERSITY for management of admitted students of a College. The enrolment of the students made in this portal all necessary documents. The subjects allotted to students are recorded in this portal and students can access this portal using their Log-in Id and Pass word . The University Roll numbers, CNR, Entry of Internal and Practical marks are recorded in this portal for use of University .
Examination	Municipal College, Rourkela is affiliated to Sambalpur University. The examinations are conducted in Offline mode. The Program for university Examinations are published and informed to Colleges through e-mails. The Question papers are also given in Offline mode. The internal Examinations ae conducted in the College and papers are evaluated in the college. The practical examinations conducted in presence of External examiners and internal examiners appointed by the University. The Practical marks and internal marks are uploaded in LOKASEBA portal for use of university. All the form fill up for university Examinations are made in Online mode in LOKASEBA portal. So Examinations conducted peacefully.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
Nil	NIL	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer Training program to handle ICT enabled teaching	NIL	20/01/2018	20/01/2018	15	Nil
2018	National seminar in chemistry	nil	06/02/2018	07/02/2018	85	15
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	Nil
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	The academic fees of non teaching staff of the college waive out by the management of the College.	There is a student aid fund for poor students .

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Financial Audit: ---Municipal College is a fully aided Non-Govt college. The financial audit of the college is done each year by Local Fund Audit , a wing of Finance Department Govt. of Odisha. During the course of

Audit they have to check income and expenditure of the college. The income of the college consists of Govt Grant in the shape of salary of the staff and the income it generates from its own sources. In case of Govt. grants, the role of audit is limited. The audit only has to find out whether, the funds are utilized during the financial year and surplus if any is refunded to the Govt. at the end of the financial year. In the matter of funds generated by the college from its own sources, the audit checks the cash book, Daily Collection Book and cash receipts. The audit ensures that fees collected from different heads are entered in the Daily Collection Book and amount collected is reflected in the cash book. On the expenditure side, the audit verifies whether expenditures are done in accordance with OGFR. In case of purchases below 15 000/- no quotation is required still the audit examines whether the articles has been bought from the registered firm. In case of expenditure exceeding 15000/- the audit verifies whether such procedures as quotation call, by proper notification, opening of quotation by the purchase committee, awarding the purchase order to the party quoting the lowest bidder, certificate of the good quality, by the competent authority and stock entry is done.

**Internal Financial Audit :** So far as internal audit is concerned, the principal appoints, the Account Bursar, usually a senior faculty member whose work is to ensure that the income and expenditures activities are done in accordance with Govt. rules. In his capacity the Account Bursar checks cash book, Daily Collection Book and money receipts and ensures that the figures of money receipts enter the Daily Collection Book and amount is exactly mentioned in the cash book. Further, the Account Bursar checks the stock register, ledger and demand register along with ensuring fair practices in the matter of procurement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nil
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6.4.3 – Total corpus fund generated

80000.00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Regional director of Higher education and Principal of the iCollege.	Yes	Principal of the College And Academic Bursar
Administrative	Yes	Director of Higher Education, Regional Director of Higher Education and Principal	Yes	Principal of the College and Administrative Bursar .

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.. Parent- teacher’s meetings for different stream of students are made separately in the beginning of the session as per datelines given in CMS. (Common minimum Standard). Principal Preside over the meeting and teacher in charge conduct the said meeting. 2. The performance of students in different examinations are discussed. and suggestions are sought from parents for improvement. 3.The rules and regulations related discipline are briefed in the meeting and the dress code for new students is informed to the parents.

6.5.3 – Development programmes for support staff (at least three)

1..The staff members are advised to participate in Refresher course and Orientation program conducted by Universities. 2.. College conducts extra mural talks and seminars related to scientific topics . 3.Computer aided program are conducted to enable them to use ICT method of teaching.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The steps are taken to fill up the vacant posts by informing vacancy positions to Higher education department . 2.Initiatives are made for Purchase of new books and improvement of Library infrastructure . 3.The steps are taken for separate the old books and new books inside Library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	World Environment day celebration	05/06/2017	05/06/2017	05/06/2017	46
2017	National aids day observation	01/12/2017	01/12/2017	01/12/2017	40
2018	Seminar Competition with Power point presentation	10/01/2018	10/01/2018	10/01/2018	25
2018	Road safety rally	25/01/2018	25/01/2018	25/01/2018	52
2018	National science day Celebration	28/02/2018	28/02/2018	28/02/2018	150

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**



7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women rights Program	05/12/2017	05/12/2017	65	35
Girls empowerment Program	18/04/2018	18/04/2018	120	85

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The clean Environment plays great role in human life. So college has taken initiatives to teach the students and all stakeholders about protection of environment by plantation of new trees ,Saving Forest ,saving of electricity and water. In this aspect ,inside College campus the filament bulbs are replaced by LED bulbs by which a lot of electric energy is saved.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	20
Rest Rooms	Yes	250
Scribes for examination	Yes	3
Any other similar facility	Yes	50

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	01/12/2017	1	Aids awareness	Poster and Placards are made with Slogans to aware the people.	45
2017	1	Nil	20/12/2017	1	Anti drug anti Tobacco rally	Poster and banners are made with picture to aware people	62

						about danger of tobacco addiction.	
2018	1	Nill	26/02/2018	1	Plastic free campus	NCC students create awareness among the college students to ban plastics materials	60
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College calendar	Nill	The College calendar is a hand book which gives the complete information about the mission and vision of the college. It gives information about staffs and extra-curricular duties assigned to teachers. It contains information about semester examinations and credit point distributions. The rules and regulations are clearly written for all stakeholders. The rules for issue of library books, NCC, NSS, YRC and their activities are written in College Magazine. It gives complete information about Sports and Cultural activities to be conducted in a particular session.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2017	15/08/2017	150
Teachers day	05/09/2017	05/09/2017	250
Constitution Day	26/11/2017	26/11/2017	185
Republic Day	26/01/2018	26/01/2018	155
Ganesh puja	25/08/2017	25/08/2017	220
Sarawati puja	22/01/2018	22/01/2018	250

National science day	28/02/2018	28/02/2018	150
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Campus cleanliness is made by NCC and NSS students Frequently . 2. Awareness among the students are made for plastic free campus . 3. Sanitation facility inside campus is made by washing and cleaning Toilets with Phenyl and bleaching powder. 4. The plantation of trees are made inside campus and Garden. 5.The chewing of Tobacco and Gutka are banned inside campus to make campus eco-friendly.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Best Practice -1(Teaching and Learning) Teaching and learning is one of the best practice of the college .After reopening of the college ,after summer vacation a staff council meeting is held and the teachers are advised to prepare the plan and progress register of each subject and each stream separately.They have to write courses covered in each class in their progress register as per their plan. Teachers are advised to be sincere and punctual in their class.They should make proper counselling to the students inside the class and explain their difficulties.The method adopted by the teachers is basically questionnaire pattern i.e short type ,short answer type and descriptive. Some of the teachers of science departments adopt power point presentation method to make the learning more attractive. Best Practice -2(Transparency in Examination) Examination is the major component of educational system. In traditional system , the half yearly ,test exam and class tests are conducted by the college .But in semester method , the class tests are done regularly in the end of every month .Besides , the internal examinations are conducted by preparation of question papers and the duration of examination is one hour. University examinations are conducted as per the guidelines of the affiliating university. All examinations are conducted under CCTV surveillance and the activities are recorded. After university examinations answer scripts are sent to valuation zone for evaluation. During examinations invigilators are advised to remain vigilant inside the examination hall. Above all the centre superintendent and Dy Centre Superintendent visit thye examination halls frequently for smooth conduct of the examinations.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the vision of institution to make the students, a good human being with Moral character. At the entrance of the college it is written" Enter to learn and go out to serve". The college is temple of learning. Education provides Social and financial stability of man in a society. This college is situated in the tribal dominated district of Sndargarh, Odisha. The college not only provides Education but also all sorts of activities related to sports and Games. The inclusive growth of a student can be achieved by strengthening them in all extracurricular activities.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

The college has identified the following future plans for the session 2018-2019.

1. The construction of new class rooms due to increase in student strength from the session 2018-2019.
2. The steps to be taken for opening of P.G course in Commerce due to huge demand.
3. Modernisation Science Laboratories due introduction of CBCS syllabus.
4. Proposals to be given to Higher Education Department for opening of Education Sociology honours.
- 5.The Carrier counselling cell and placement cell to be strengthen for better outcome.
- 6.The steps to be taken for Library automation and purchase of new books.
- 7.Repairing of benches and desks to be made inside class rooms .
- 8.Completion of Girls hostel which is under construction .