



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	MUNICIPAL COLLEGE ,ROURKELA
Name of the head of the Institution	MR. B.N.MOHANTY
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06612501838
Mobile no.	9937107002
Registered Email	municipalcollegerkl@gmail.com
Alternate Email	pradhanparesh.1963@gmail.com
Address	AT-UDIT NAGAR, P.O-UDIT NAGAR DIST-SUNDARGARH PIN-769012
City/Town	ROURKELA
State/UT	Orissa
Pincode	769012

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		MR. BHASKAR CHOUDHURY			
Phone no/Alternate Phone no.		06612501838			
Mobile no.		9437203273			
Registered Email		municipalcollegerkl@gmail.com			
Alternate Email		pradhanparesh.1963@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.municipalcollegerkl.com/download_files/aqar_2017-18_submitted_on_26_40.pdf">https://www.municipalcollegerkl.com/download_files/aqar_2017-18_submitted_on_26_40.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		No			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.44	2009	31-Dec-2009	30-Dec-2014
2	B+	2.60	2016	02-Dec-2016	01-Dec-2021
<b>6. Date of Establishment of IQAC</b>			02-May-2010		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Students Induction Programme		08-Aug-2018 1		245	

Parents Teachers Interaction meeting	04-Sep-2018 1	125
Celebration of national youth Day	12-Jan-2019 1	184
Yuba Sanskar Programme	23-Jan-2019 1	154
Teachers day celebration	05-Sep-2018 1	205
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. I Q A C of college Organized different Competitions like Debate,Essay,Personality development Test etc. 2. A blood donation camp is organized along with NSS wing of the College.and RGH 3. Seminar Competitions with power point presentations are made for Science Students. . 4.Cultural Program like Dance ,Song, Competitions are Organised . 5. Feedback From students are Collected and analysed.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
.Proposal is given to Principal to Complete the boundary of Campus	Construction of Boundary wall is Started
IQAC of College proposed to purchase new books	Some books of CBCS syllabus are Purchased for Library
Remedial Coaching Classes are taken for weaker Students	Teachers of Different departments are Taken Classes and Students are benefited in the examinations.
Proposal is given to Complete Girl's hostel.	The steps are taken and Proposals Given to G.B. for the same. me.
No Files Uploaded !!!	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	No
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The institution has following Management Information System, 1.SAMS A portal developed by Department of Higher Education Govt.of Odisha for admission of new students in First year degree classes. 2.HRMS A portal developed by Department of Higher Education for management of human resource in higher education department. This portal contains detailed information regarding staff in position, Employee profile, leave accounts, pay particulars, Personal Appraisal Report. 3 IFMS It is treasury portal developed by Finance Department, Government of Odisha. It helps different payment like Salary, GPF, GIS etc, 4. CAPA A computerized Accounting portal which is developed by the Department of Higher Education which manages the income and expenditure of the college. 5. PRERANA This is a Scholarship portal developed by the Higher Education, Government of Odisha

for disbursement of Post Matric Scholarship for SC/ST students, National Scholarship, State Scholarship for brilliant students. 6. LOK SEBA Portal This is a portal which is developed by the Sambalpur University for management of the examination system such as entry of Internal Marks, Practical Marks, Printing of CNRs and Examination Admit Cards etc.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Municipal college Rourkela is affiliated Sambalpur university, Odisha , There is common minimum standard (CMS) issued by higher education Department ,Govt .of Odisha. The admission to new students is made through SAMS. The induction program is conducted for Fresher's. In this meeting rules & regulations of the institution are explained. The course structure of newly introduced CBCS syllabus is explained. The structure of semester system and credit points are briefed to the students. There is an academic council meeting held in the beginning of session with academic Bursar, Heads of department, Chaired by Principal. The previous year results are discussed and Shortcomings are found out. The mechanism is developed to correct limitations. The teachers are directed to prepare the plan & progress register are direction of higher education. The have to write briefly about their teaching inside the class. and at the end of every month the registers are to be signed by HOD of the concerned department and PRINCIPAL. The departments are advised to conduct monthly test and to revise their syllabus as per the CBCS pattern. Teachers advised to prepare PDF of selected chapters and shared among the students. Some of teachers use LCD projectors and Smart boards for their teaching. so the institution follows a systematic & well planned curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	CBCSPATTERN OF SYLLABUS	19/05/2016
BSc	CBCS PATTERN OF SYLLABUS	19/05/2016
BCom	CBCS PATTERN OF SYLLABUS	19/05/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENG(HONS), ECO(HONS), HIN(HONS), HIS(HONS), ODIA(HONS), POL.SC(HONS) AECC-1(ENV.STUDIES), AECC-II(ODIA,H	19/05/2016
BSc	PHY(HONS), CHE(HONS), MATH(HONS), BOT(HONS), ZOOLOGY(HONS) AECC-1(ENV.STUDIES), AECC-II(ODIA,HINDI,ALTERNATIVE ENGLISH), SECC-I(COMMUNICATIVE ENGLISH), SECC-II(QUANTITATIVE AND LOGICAL THINKING). GENRIC ELECTIVE, DISCIPLINE SPECIFIC ELECTIVE COURSE FOR HONOURS.	19/05/2016
BCom	ACCOUNTANCY (HONS), AECC-1(ENV.STUDIES), AECC-II(ODIA,HINDI,ALTERNATIVE ENGLISH), SECC-I(COMMUNICATIVE ENGLISH), SECC-II(QUANTITATIVE AND LOGICAL THINKING). GENRIC ELECTIVE, DISCIPLINE SPECIFIC ELECTIVE COURSE FOR HONOURS.	19/05/2016

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Scilab programming for Physics hons Students	09/07/2018	65
C and C programming for physics hons and mathematics hons students	09/07/2018	95
self defence for girls	19/11/2018	250
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The College has own mechanism to collect feedback from the students and other stake holders. A feed back form is prepared by IQAC of the college. It contains different items like Teachers quality, Examination system, Laboratories and practical facilities, Proctorial system, Departmental seminars, Function of NCC,YRC,NSS,Canteen,Sports Facilities,Cleanness etc. A good number of students are participated in Feedback drive. The options given to students are good, very good, Average and excellent. The students have to give the opinion by putting Tick in that form. The results are analyzed in meeting with senior faculty members and Principal .The steps are taken to improve the standards of poor remarks given by students. The parents opinions ae collected by providing the feedback forms through their wards .The opinions given by the parents are discussed in Parent-Teacher meeting ,

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Eng(Hons) ,Eco (Hons) ,Hin(Hons) ,His(Hons) ,Odia(Hons) ,Pol.sc(Hons)	256	739	247
BSc	Phy(Hons) ,Che(hons) ,Math(Hons) ,Bot(Hons) ,Zool(hons)	256	1919	197
BCom	Accountancy(Hons)	263	1526	263

[View File](#)

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1896	0	27	0	27

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
52	16	32	0	0	32

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is a common practice in municipal college Rourkela. Every teacher is allotted with a group of students of different honours. Each group is consisted of nearly 30 students. The mentors take care of the students. The students are advised to explain their difficulties to mentors regarding their academic matters, and other related problems. All HOD 's of departments are head of mentoring committee. The HOD's and mentors sit together to discuss the problem raised by the students. The counselling's are made to students regarding Semester examination system, question pattern, and course structure. All related information regarding name of students, Contact numbers, e-mail ID, address etc are collected from SAMS data base. The student's attendance and Participation in Seminars are also examined from attendance Register. The shortage of attendance are seriously viewed and warnings are given to students for poor attendance. If necessary, the information's are conveyed to their Parents for necessary action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1896	27	1 : 70

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	27	14	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONS	2019	08/04/2019	24/06/2019
BSc	HONS	2019	08/04/2019	24/06/2019



BCom	HONS	2019	08/04/2019	24/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows a rigorous evaluation system keeping in view the academic interest of the students enrolled in various courses. With this objective, in the beginning of the session, a meeting is called by the Principal. Considering the introduction of CBCS syllabus. In this meeting, the results of the previous academic year are appraised and a plan for internal evaluation for the present year is chalked out. The academic council consists of Principal, HOD's of all departments, Academic Bursars and Officer -In-charge of Examination. All departments are advised to conduct class test at the end of each month. Due to introduction of CBCS Syllabus, the midterm examinations are conducted. The marks awarded to the students are submitted to the University for publication of their CBCS results. The questions are prepared by each departments and the examination is conducted centrally. The progress of the students are reported and records of their performance are maintained in the registers. The valued answer scripts of class test are shown to the students so that they become able to identify their mistakes and deficiencies. The department of science stream namely, Physics, Chemistry, Mathematics, Botany and Zoology conduct practical classes on regular basis as part of their prescribed curriculum. The experiments conducted during practical classes are demonstrated to the students by the students by the class teachers and the observations taken by the students are checked in the practical classes. The students have to maintain their practical records and these are verified by the teacher regularly. Apart from this, the departments are advised to prepare a question bank for preparing the students for the University examinations. Doubt clearing classes are taken and doubts are explained by the subject teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the College for the session 2018-2019. The admission to new students are made through SAMS (Students' academic management system) a software developed by Higher education Department. The college reopens just after the summer vacation in the month of June. The semester classes are done as per the time table notified by academic section. The Calendar contains information about induction programme of newly admitted students, and the parent- teacher meeting. The examination schedule for class test and internal examinations are also given in Calendar. Every Department are asked to prepare the questions for the conduct of internal examinations. The Examination programme is given to students and The examination is conducted centrally for Arts, Science and Commerce Stream. The evaluation of answer Scripts are made by the subject teachers and marks provided to Examination section. The Practical examinations are conducted as per the guidelines provided by the University in presence of External and internal examiners. The answer scripts are evaluated and marks awarded are entered in LOKASEBA Portal of Sambalpur University. The end semester Examinations are conducted as per the Programme given by University. The Unvalued answer scripts are despatched to Valuation zones as per directions given by University. The final results are published by University in each semester examination.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.municipalcollegerkl.com/download\\_files/programme\\_outcome\\_2018-19\\_pdf\\_42.pdf](https://www.municipalcollegerkl.com/download_files/programme_outcome_2018-19_pdf_42.pdf)

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.municipalcollegerkl.com/download\\_files/student\\_satisfaction\\_survey-2018-2019\\_41.pdf](https://www.municipalcollegerkl.com/download_files/student_satisfaction_survey-2018-2019_41.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>NIL</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>0</b>	<b>0</b>	<b>0</b>

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>0</b>	<b>0</b>

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	Nil
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	YRC/RGH	2	56
Road Safety	College Level/NCC	2	65
Cleanliness of Birsa Munda and Ambedkar Statue	college level/NCC	2	58
Anti Drug Drive	College level/NSS	3	75
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids awareness	College Level /NCC	A marc past was made from college to Bisra chowk by NCC students with Banner, Slo gans, Posters about the Hazards of aids.	2	45
Yuba Sanskar	College Level/ NSS	A Seminar was Conducted with audio visual Presentation about Tobacco and drug addiction .	3	150
Gender equality program	College Level/IQAC of the College	A debate Competition was made on Gender equality among boys and Girls.	4	95
Swachh Bharat	College Level / NCC	Cleanliness of College Campus	2	75
No file uploaded.				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant
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		details		
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
90.25	45.65

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Others	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nill	Nill	Nill	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15100	Nill	150	15000	15250	15000
Reference Books	6650	Nill	200	25000	6850	25000
Journals	10	Nill	0	0	10	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
NIL	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	2	8	8	0	10	8	30	0
Added	0	0	0	0	0	0	0	0	0
Total	44	2	8	8	0	10	8	30	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.73	2.75	1.95	1.2

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<a href="https://www.municipalcollegerkl.com/download_files/procedure_pdf_14.pdf">https://www.municipalcollegerkl.com/download_files/procedure_pdf_14.pdf</a>
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### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	06/09/2018	72	College Level
Scyllab programme	06/08/2018	55	College Level
C and C programme	20/08/2018	89	college Level
Personal Counselling	27/11/2018	255	College Level
Mentoring	10/09/2018	1560	Teachers of the College
Remedial Coaching	03/01/2019	150	Teachers of College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Coaching in to services for Sc/ST students	10	45	15	15
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	4	Physics (Hons)	Physics	RU, SU, Govt >College	M.Sc, B.Ed
2019	6	Bot (Hons)	Botany	FMU, GOVT. autoCollege, Rourkela, Govt. College, Sundargarh	M.sc
2019	2	Zool (Hons)	Zoology	Govt. Auto. College, B.Ed. College, Prakashan (A.P)	M.sc, B.Ed
2019	2	Math (Hons)	Mathematics	S.U, Govt. College	M.Sc
2019	13	Commerce (Hons)	Commerce	S.U,	M.Com, Cost Management Institute
2019	2	Pol.sc (Hons)	Political Science	S.U	M.A
2019	2	Odia (Hons)	Odia	S.U.Govt. College	M.A
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	8
Any Other	45
NET	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hockey (M)	All India Inter Zone Inter University Hockey)	10
Hockey (W)	Inter University	4
Foot Ball, Badminton, Cricket, Kho-Kho	College Level	23
Chess, Boxing, Judo (W)	University Level	6
Cultural activities	College Level	2518
Competitions (	College Level	289
Annual Sports	College level	585
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2018	INTER UNIVERSITY HOCKEY EAST ZONE	National	9	Nil	Nil	Nil
2018	INTER UNIVERSITY HOCKEY(W)	National	3	Nil	Nil	Saraswati Oram, Rosalia Lakra, Dipti Lakra
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council consist of President, Vice President, Secretary, Assistant Secretary, Athletic Secretary and Arts/Science/Commerce Society /Boys Common room secretary /Girls Common Room Secretary. They are elected by the students as per the guidelines provided by the Department of Higher Education, Govt. of Odisha. The Advisors of different Students Union allied bodies holds meeting with elected candidates on overall student's issues including academic and administrative problems of the institution. They have taken active participation in maintenance of Discipline inside Campus. Members of student's council helps to Restore Ragging inside Campus. Different competitions like Debate, Essay Cultural activities are organized for the academic as well as extracurricular excellence of the students. The students of the college actively take part in the cultural programmes like Drama, songs and music competitions held at different times and different levels. The student's union has a an athletic society. The society organize various athletic competitions at college level in form of Annual Athletic Meet each year. Besides, different sports competitions/events of Sambalpur University are also organized by the college like Inter College, Hockey, Badminton, Foot Ball, Kho-Kho , Kabaddi . The student council organizes the Blood Donation Camp, and other social activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

85

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative management---- Principal is the head of the institution and he has to look into all administrative activities of the college. Major administrative activities are decided by Governing body and Principal. In the beginning of the session extra-curricular activities are divided among the staff members. There is Administrative Bursar, Accounts Bursar, Academic Bursar, Examination in charge and different Committee members for smooth discharge of extracurricular activities. The administrative problems are solved by administrative Bursar in Consultation with Principal. The academic Bursar Prepare Budget of session for financial management in Consultation with Principal. The account Bursar looks after the account section and cash section. The Academic Bursar plays key role in the management of academic activities. The time table in-charge has to prepare the time table for different semester examinations and submitted to Principal for notification. The examination is one of the major component of academic management. The internal examinations, Test examination, annual examination, University examinations are conducted by examination cell and examination in -charge. 2. Participative management - There are many Committees to manage the different activities in the college. The committees like Student's welfare committee, anti-ragging cell, Anti sexual harassment cell, Grievance Redressed cell, Discipline Committee, Social audit and monitoring cell, Performance tracking and feedback Cell. .The academic council is Consisted of all HOD.s of concerned Departments, academic Bursar and Principal sit together to discuss the University results and to sort out problems in academic excellence. The development committee, Budget committee, Purchase Committee Consist of senior teachers. They look in to the development and Purchase related problems The science society, Arts Society, and Commerce Society conduct seminars and other departmental activities. The sports and games are important achievements of the college. It is managed by PET and teachers in charge of sports. The NSS activities are performed by NSS -in -Charge and Teachers. There Discipline of the College is maintained by Teachers divided into two groups for morning and afternoon session. so administrative achievements are obtained by Decentralization of power

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Municipal College, Rourkela is affiliated to Sambalpur University. The college strictly follows the Syllabus Provided by the University. In the session 2018-2019, the CBCS Pattern of syllabus is followed. The academic enrichment programs are conducted for the Students. The class test and internal examinations are conducted in every month. The results of class test are recorded by the departments and the drawbacks are explained to the students. The examination pattern is consisted of short type as well as descriptive type. The question banks are provided to the students as per University pattern.
Teaching and Learning	Teaching and Learning is one of the

major aspect of academic activity. The college follows the academic calendar provided by Higher Education Department, Govt of Odisha. and academic Calendar prepared by each departments. Besides every department has won plan to complete the syllabus. Teachers have to prepare their Plan and Progress Register which is verified by the Principal at end of every month. The suggestions are made for their progress. The class test, monthly test, and interactive sessions are made for doubt clearance of the students. Internal seminars are conducted in selected topics from their Syllabus and question answer sessions are followed after each seminar talk.

**Examination and Evaluation**

There is an Examination section for conduct of University and class examinations. The senior teachers are appointed as examination In -Charge. The Program for University and semester Examinations are notified by the University. The examinations are conducted in the College and answer Scripts are dispatched to Valuation Zone decided by University. Besides the University Examinations, College conducts internal examinations which are evaluated by class teachers and marks are uploaded in LOKASEBA portal of Sambalpur University. The practical Examinations are Conducted by the External and internal examiners appointed by the University and Practical marks are also uploaded in LOKASEBA portal of Sambalpur University for Publication of Results.

**Library, ICT and Physical Infrastructure / Instrumentation**

Library is a Learning Resource for academic excellence. The college Library has nearly 15000 thousand books and reference books. There are few Journals and magazines for reading room. Some of the departments have departmental library and the students can use the books. The ICT facilities are limited for the students as well as teachers. The students are advised to use Mobile phones with internet facilities for their study. The study materials are collected in Pen drive from Teachers for their study. Science teaching departments are Provided with LCD projectors and computers for Power point presentation for their teaching and presentation of seminars. The

classrooms are provided with White boards and teachers use marker pen for teaching inside classrooms.

Human Resource Management

After introduction of CBCs syllabus, the Courses are revised and it requires the teachers to update themselves with new syllabus. Looking in to need of change in syllabus and modernization of education the refresher course /orientation Program plays a vital role. The teachers are advised to join in Refresher course /Orientation program to coup with modern method of teaching and Learning. Some advance books are purchased for library as per the requirement .Some teachers use internet and ICT kits to teach inside the class rooms.

Admission of Students

Admissions to the new students are made by a Portal developed by Department of Higher Education Govt.of Odisha called Student Academic Management System(SAMS). After publication of results of Higher Secondary Education, the notifications ae made in Newspapers, Television and SAMS Portal([www.odisha.gov.in](http://www.odisha.gov.in)).The validation of applications are made in online mode by Validators appointed by Principal of the College, to make admission an errorfreee. The selections are made in merit basis with requisite reservations to SC/ST/ PW Candidates. The students have to apply different College as per their choice. The merit list of selected Candidates are published in SAMS portal for a particular college and admissions are made in college .The admission data are updated in SAMS portal.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
<p>Planning and Development</p>	<p>Planning and development are the two important Components of e-governance. The plans and Policies are made in advance by discussion with Governing Body of the College. In academic planning for reopening of new stream, new subjects and renewal of subjects are made in HPC portal developed by Higher Education Department and applications are made in On-line mode. The infrastructural development works are done after prior approval of President G.B .The annual Budget is made by account Bursar and approves by</p>

	Principal and G.B. for expenditure towards Development of the College.
Administration	<p>The administrative works are done through e-mails, WhatsApp and HRMS portal of higher Education Department. All Correspondence are made with Director of higher Education, Regional Director of Higher Education and University through e-mails. The Human resource management System (HRMS) developed Higher education is used to manage biodata of staff members, Leave account, and personal information. This portal is used to maintain the personal appraisal report of employee and report of the PAR to higher authorities for necessary action at their end. The HRMS portal contains all information of teaching and non- teaching staff of the college.</p>
Finance and Accounts	<p>The Financial management of College is made by CAPA, which is a software developed by Finance Department Govt. of Odisha. The drawing and disbursements of the salary of staff members are made through Treasury portal called IOTMS. The all financial transactions like income, Expenditure, collection of fees, advances are managed in CAPA.(College Accounting Procedure Automation). The fees and fines Collected for examinations are uploaded in the University LOKASEBA Portal. The Collections are verified by the account Bursar and accountant of the College.</p>
Student Admission and Support	<p>The admission of new students is made through Student Academic Management system ( SAMS) .It is a portal developed by Higher Education Department .The advertisements are for new admissions are made after publications of Higher secondary school results. The students have to apply in Online mode with all academic records and the choices are given for different Colleges. The selections are according to their merit and Names are provided to the selected College in SAMS Portal. The admissions are made at selected College after verification of all original certificates. There LOKASEBA ADHIKAR portal is developed by SAMBALPUR UNIVERSITY for management newly admitted students of the College. The enrolment of the students made in this portal all necessary documents. The subjects allotted to students are</p>

recorded in this portal and students can access this portal using their Log-in- Id and Pass word. The University Roll numbers, CNR, Entry of Internal and Practical marks are recorded in this portal for use of University.

**Examination**

Municipal College, Rourkela is affiliated to Sambalpur University. The examinations are conducted in Offline mode and some examinations in online mode in the year 2019 due to COVID-19 Pandemic. The Program for university Examinations are published and informed to Colleges through e-mails. The Question papers are also given in Offline mode and online mode through Examination e-mail. The internal Examinations are conducted in the College and papers are evaluated in the college. The practical examinations conducted in presence of External examiners and internal examiners appointed by the University. The Practical marks and internal marks are uploaded in LOKASEBA portal for use of university. All the form fill up for university Examinations are made in Online mode in LOKASEBA portal. The Examinations are conducted peacefully.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	Nill	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer training program conducted to train the teachers	Nill	08/04/2019	09/04/2019	25	Nill

	to use meet and Zoom up for online teaching during COVID-19 Pandemic					
2018	Computer training for Online Evaluation of answer script .	Nil	19/11/2018	20/11/2018	20	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	The academic fees of children of non teaching staff of the College is waived out by the management of the College	There is student aid fund for Poor students .

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**External Financial Audit:** ---Municipal College is a fully aided Non-Govt college. The financial audit of the college is done each year by Local Fund Audit , a wing of Finance Department Govt. of Odisha. During the course of Audit, they have to check income and expenditure of the college. The income of the college consists of Govt Grants in the shape of salary of the staff and the income it generates from its own sources. In case of Govt. grants, the role of audit is limited. The audit only has to find out whether, the funds are utilized during the financial year and surplus if any is refunded to the Govt. at the end of the financial year. In the matter of funds generated by the college from its own sources, the audit checks the cash book, Daily Collection Book and cash receipts. The audit ensures that fees collected from different heads are entered in the Daily Collection Book and amount collected is reflected in the cash book. On the expenditure side, the audit verifies whether expenditures are done in accordance with OGFR. In case of purchases below 15

000/- no quotation is required still the audit examines whether the articles has been bought from the registered firm. In case of expenditure exceeding 15000/- the audit verifies whether such procedures as quotation call, by proper notification, opening of quotation by the purchase committee, awarding the purchase order to the party quoting the lowest bidder, certificate of the good quality, by the competent authority and stock entry is done. Internal Financial Audit: So far as internal audit is concerned, the principal appoints, the Account Bursar, usually a senior faculty member whose work is to ensure that the income and expenditures activities are done in accordance with Govt. rules. In his capacity the Account Bursar checks cash book, Daily Collection Book and money receipts and ensures that the figures of money receipts enter the Daily Collection Book and amount is exactly mentioned in the cash book. Further, the Account Bursar checks the stock register, ledger and demand register along with ensuring fair practices in the matter of procurement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

80000.00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Director of Higher Education, Reginal Director of Higher Education and Principal of the College .	Yes	Principal and all Heads of the Department of College .
Administrative	Yes	Director of Higher Education, Regional Director of Higher Education, and Principal	Yes	Principal ,Academic Bursar, Account Bursar, Administrative Bursar .

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parent -Teacher meeting is Called in every year as per direction of Higher Education .In this meeting ,the proposals are sought from the parents regarding difficulties faced by their children . 2. suggestions are sought from them and Problems are discussed with the teachers. 3. The results of the previous years are analyzed and steps are to be taken to rectify the methods are discussed.



6.5.3 – Development programmes for support staff (at least three)

1.The extramural talks and Seminars by invited speakers from universities and NIT Rourkela. 2.Workshop on experimental Physics and related subjects for Science teachers. 3.The teachers are encouraged to participate the National and state level Seminars .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.The steps are taken to improve internet facilities connection to the departments . 2.Proposals are given to government for opening of P.G in Commerce, Sociology and Education (Hons). 3. The initiatives are taken to Complete the Construction of boundary wall of College Campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Celebration of Teachers Day	05/09/2018	05/09/2018	05/09/2018	125
2018	National integration day	31/10/2018	31/10/2018	31/10/2018	150
2018	World aids day	01/12/2018	01/12/2018	01/12/2018	95
2018	National Constitution day	26/11/2018	26/11/2018	26/11/2018	145
2019	Seminar presentation competition using power point among the Departments	11/01/2019	11/01/2019	12/01/2019	35
2019	National Science Day	28/02/2019	28/02/2019	28/02/2019	165

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Gender equity Programme	15/12/2018	15/12/2018	105	65
National Girl Child day	24/01/2019	24/01/2019	95	52
National Womens day	13/02/2019	13/02/2019	85	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The environmental Consciousness among the students and all stakeholder are created by NCC students of college with Posters and Placards . They have created awareness among the students about the use of plastic bags .and cutting of trees .The plantation of few trees ae made by them inside Campus. Again the steps ae taken to replace Filament bulbs by LED bulbs fo Conservation of Electric energy .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Rest Rooms	Yes	250
Scribes for examination	Yes	2
Any other similar facility	Yes	56

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	01/12/2018	1	National aids day	A procession of NSS students made with Slogans, Posters, and Banners to aware the people on Aids .	45
2018	1	Nil	26/11/2018	1	National Constitution Day	Seminar was made with invited speaker	105
2019	1	Nil	17/01/2019	1	Anti	NSS	55

			019		tobacco Drive	students organized a Procession with poster and banner on furiousness of tobaccos and drugs.
No file uploaded.						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College calendar	Nil	The College calendar is a hand book which gives the complete information about the mission and vision of the college. It gives information about staffs and extra-curricular duties assigned to teachers. It contains information about semester examinations and credit point distributions. The rules and regulations are clearly written for all stakeholders. The rules for issue of library books, NCC, NSS, YRC and their activities are written in College Magazine. It gives complete information about Sports and Cultural activities to be conducted in a particular session.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Saraswati Puja	10/02/2019	10/02/2019	250
Essay, Debate , song Competitions related to Independence Day	14/08/2018	14/08/2018	65
Teachers day	05/09/2018	05/09/2018	185
Yuba Sanskar	01/10/2018	01/10/2018	125
Gandhi Jayanti	02/10/2018	02/10/2018	120
Ganesh Puja	13/09/2018	13/09/2018	235

National Constitution Day	26/11/2018	26/11/2018	195
National science day	28/02/2019	28/02/2019	152
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Cleanliness of Campus is made by NCC and NSS students frequently.  
 2..Sanitation of Toilets and wash rooms made with water , Phenyl. and Bleaching Powder. 3. Awareness among students are made to switch off light and fans after the classes over. 4. The Chewing of Tobacco And Smoking are Strictly Prohibited inside Campus. 5. LED bulbs are used instead of Filament Bulbs for conservation electric Energy.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice-1 Sports and Games are the one of the best Practice of Municipal College. Our Students have excellent records in the field of Hockey, Cricket, Kabaddi, Kho-Kho, Judo and Badminton. Many students have participated in Hockey in national and International level. Every year Municipal college Conducts Different Games of Sambalpur University. The students have begged Gold and Silver Medals in Hockey, Kabaddi, Kho-Kho .The College encourage students to participate in different games and earn medals in addition to their academic Excellence. Best Practice -2 Community Sensitization Program – The NCC, NSS and YRC of the College Conduct Different Community awareness program. The Blood donation camp, road Safety, Aids awareness program, Environmental Pollution awareness etc. are conducted every year. The students aware the people with placards, Posters, Banners by rally and processions. With the sensitization program the students and people in the community are highly benefited.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Municipal College, Rourkela is situated in the Tribal Dominated District of Sundargarh. The people are economically poor and educationally backward. The aim of institution to empower the youth through higher education and enabling them to develop as intellectually alive and Socially Responsible Citizens. The inclusive growth in Social and Moral values can make them to lead a peaceful life in the Society. The higher education of the youth Creates job opportunities by which their economic stability can be achieved. They can serve the Society as a responsible and conscious organ.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

1. Opening of new Honours subjects like Sociology and Education with 32 seats each. The Proposals are to be given to Higher Education Department. 2. Opening of Post Graduation in Commerce. 3. Application to be given to OHEPEE for Construction of new Academic Building.4. Some new benches and Desks to be made,

looking into the increase of honours seats.5.Library automation to made with internet facilities.