

G.B MEETING NO-01/2019

MINUTES OF THE PROCEEDINGS/RESOLUTIONS OF THE GOVERNING BODY MEETING OF MUNICIPAL COLLEGE ROURKELA ADOPTED THROUGH CIRCULATION AMONG ITS MEMBERS ON DATED 17.06.2019.

Where as it is not convenient on part of the members of the G.B of Municipal College , Rourkela to hold a meeting by calling a session and in the meantime certain decisions needs to be taken by the G.B pertaining to college administration, hence this resolution by circulation.

Members, agreeing to the resolutions are requested to put their signature, so that it deemed to have been approved unanimously for all purpose.

AGENDA-1

Modified Assured Career Progression Scheme (MACPS) under Revised Scale of Pay Instruction-2017.(For Employees under Direct Payment Scheme).

RESOLUTION -1

The RDE Sambalpur ,in its letter No. 1335 dated 05.04.2019 has instructed Principal's of 488 Category Colleges for implementation of MACPS in line with the Govt. Resolution No.35168 dated 22.12.2017 ,Para-15 meant for the staff of the Non-Govt. Aided colleges of the state.

In view of the above, The G.B unanimously approve the screening committee constituted vide Principal's order No.1380 dated 03.06.2019 for the above purpose and further approve the screened statement of eligible employees checked by the Screening Committee , i.e Annexure-A, Annexure-B ,Fourth Schedule and Fifth schedule etc along with the requisite papers to be submitted.

It is further resolved that Principal ,Municipal College, Rourkela is authorized on behalf the G.B to approve the required statements/papers/documents/Annexure that might be needed for this purpose and to send it to proper quarters in course of grant of MACPS from time to time in future. In the event of retirement/transfer of screening committee members ,Principal is authorized to appoint substitute members in their place. The function of the screening committee shall be in accordance with the instruction contained in Govt. Resolution no.35168 dated 22.12.2017.

AGENDA-2

Grant of HRA allowance to the Principal/Principal (I/C) of Municipal College, Rourkela

RESOLUTION -2

The G.B had earlier fixed Rs 3000/- as HRA to be paid to the Principal /Principal (I/C),Municipal College, Rourkela in its meeting dated 26.08.2010 ,Resolution SI No 4(C).

Considering the Pricing Index and raised cost of living with regard to rented accommodation, the Governing Body resolves to make payment of @ Rs 5000/- per month to the Principal/Principal(I/C).It shall be reimbursed/paid through submission of self-signed certificate/declaration by the concerned Principal/Principal(I/C) to the effect that the same amount has been spent towards rented accommodation. This proposal shall be made effective retrospectively from the month of March-2019 onwards.

AGENDA-3

Authorization to hire taxi for travel by the Principal /Principal (I/C) for official purposes.

RESOLUTION-3

The G.B unanimously resolve to allow Principal /Principal (I/C) ,Municipal College, Rourkela to hire taxi for official purposes whenever he is required to travel/called upon as such by different controlling authorities on Govt. approved /prevailing market rate.

S.K. Jaywal
17.6.19
Principal-Cum-Secretary
Governing Body
Municipal College, Rourkela-12

Further ,for safe custody of valuable college records ,the Principal/Principal(I/C) is authorized to hire taxi when valuable college record like G.B.Resolution Book ,acquittance roll, affiliation and concurrence letters and establishment records are required to be transported for court case verification at the Directorate especially when physical verification of records are called for. Lodging allowance of Rs 1000/- per day shall be provided to the team for such verification. Responsible staff shall be deputed for such purpose. The college shall also use taxi in the situation of bringing students certificates from the CHSE/University if they are voluminous in number.

AGENDA-4

Waiver of fees for the son/daughter/wards of Non-Teaching staff members of the college.

RESOLUTION-4

The G.B in its meeting dated 04.06.2008 Resolution SI No 08, has taken a decision to exempt the academic fees of the son/daughter/wards of all Non-Teaching staff members of the college which does not bring clarity in respect of which types of fees it has been referred to.

It is resolved that ,if , the son/daughter/wards of a Non-Teaching staff member(including NMR) of college gets admitted, all the fees excluding the fees to be deposited with Govt./Statutory authorities shall be exempted during his/her study in the college.However ,this provision shall not be applicable to self-financing courses.

The earlier resolution dated 04.06.2008 thus stand modified as above.

AGENDA-5

Completion of Commerce Block of the College.

RESOLUTION-5

The G.B approves the estimate submitted by R & B ,Division Rourkela in its letter No 3307WE dated 13.06.2019 amounting to Rs 37,30,000.00(Rupees thirty seven lakh thirty thousand only). Vide SI No (2) of the letter , Name of the work- Construction of Commerce Block of Municipal College,Rourkela for the year 2019-20(completion of balance work of Ground Floor).

Keeping in view of the acute shortage of class room the G.B resolves to make payment of Rs 37,30,000.00(Rupees thirty seven lakh thirty thousand only) to the EE ,R & B ,Rourkela out of BBA fund/+2 Fund /+3 funds/Financial Assets or combination of above at the discretion of the Principal.The Principal is authorized to communicate concerned authority for completion of the work at the earliest possible convenience i.e before the commencement of the next academic session 2019-20.The agency shall be requested for split work in view of urgency.

AGENDA-6

Modification/rectification of G.B resolution SI No 10 (B) and 10 (D) held on dated 29.10.2018.

RESOLUTION-6

The G.B unanimously approves and resolves as follows.

The G.B Resolution SI No 10 (B) and (D) held on dated 29.10.2018 are hereby superseded and consequential orders issued by the Principal based on aforesaid resolution i.e 2571 dated 28.11.2018 and 2573 dated 28.11.2018 stands withdrawn. The new resolution SI No 10 (B) and (D) after modification/rectification shall be as follows for all purposes in future.

SL NO 10(B)

The following employees mentioned in column No 3 below who have been deployed in the post of peon in addition to their own duties in existing scale of pay /salary as per verbal order of the then Principal and confirmed by existing Principal against the consequential vacancies arisen from the date mentioned against each after the promotion of Sri P.K.Mishra, Lab Attd. in Physics ,Sri G.C.Samal Lab Attd in Physics ,Sri N.Das Lab Attd in Botany and Sri J.Barik, Lab Attd in Physics.The matter was placed before the G.B and the matter was discussed thread bare and resolved accordingly.

S. K. P. ...
Principal-Cum-Secretary
Governing Body

Municipal College, Rourkela-769 012

SL No (1)	Name of the Peons (D.P) promoted by G.B in the post of Lab Attd and approved by Govt. afresh from dates mentioned against each. (2)	Name of the incumbent directed/deployed to work as peon against consequential vacancy. (3)	Date of Deployment of peon(Management) after consequential vacancy. (4)
01	Sri P.K.Mishra Lab Attd in Physics w.e.f 06-12-1986	Sri G.B.Nayak Peon,Office of the Principal (1 st Post)	06-12-1986
02	Sri G.C Samal Lab Attd in Physics w.e.f 06-12-1986	Sri M.R.Kaudi Peon, Accounts Cash and Collection Section (1 st Post)	29-09-1989
03	Sri N.Das Lab Attd in Botany w.e.f 06-12-1986	Sri K.C.Patra Peon ,Boys Students Common Room(1 st Post)	29-09-1989
04	Sri J.Barik Lab Attd in Physics w.e.f 29-09-1989	Sri B.C .Samal Orderly Peon of the Principal(1 st Post)	29-09-1989

Keeping in view the admissibility of post of peons and prevailing yardstick , Sri G.B.Nayak, Sri M.R Kaudi ,Sri K.C.Patra and and Sri B.C.Samal who were ordered and deployed by the then Principal and confirmed by the existing Principal working in the working as peons in existing scale of pay /salary against the consequential vacancies in addition to their own duties are hereby regularized as peons against the created posts vis-a-vis the peons (DP) approved to the post of laboratory attendants on the basis of seniority as indicated above from the date of their initial deployment /appointment as mentioned in the above table vide column no 4.

It is unanimously resolved to approve the date of joining /deployment of the incumbents as peons from the date of their /joining as mentioned in the above table vide column no 4 as they have been continuously under pay acquittance roll and performing duties in posts mentioned against their names.

DHE ,Odisha/Govt. approved the appointment of incumbents mentioned in column no 2 in the above table as Laboratory Attendants from their date of joining as Laboratory Attendants .The matter was under subjudice as they had filed cases before SET .As a result ,the G.B was not in a clear position to take decision in the context of deploying peons against the referred vacancies.

At this juncture , after receiving the approval orders of the employees in column no -2 , the deployment joining of the employees mentioned in column -3 are approved against consequential vacancies unanimously. Accordingly necessary office orders shall be issued by the Principal and proposal will be initiated to this effect by the Principal to the DHE(O) for approval of posts and release of GIA in their favour.

SL NO 10(D)

In view of the deployment and long term services rendered by Sri R.K.Dhupal in the post of Library Bearer in addition to his own duties was presented before the G.B.

Keeping in view , admissibility of the posts of Library Bearer and prevailing yard-stick ,Sri R.K.Dhupal who was ordered and deployed by the then Principal and confirmed by the existing Principal in the post of Library Bearer due to shortage of hands in Library Section against the vacancies arisen consequent upon increasing roll strength during the period from 1981-82 to 1987-88 in existing scale of pay /salary in addition to his own duties is hereby regularized from his initial date of joining /deployment as mentioned in table vide column (4) in the section and sequence of post mentioned in table vide column 3.

SL No (1)	Name of the incumbent deployed in Library Section (2)	Name and Nature of Post (3)	Date of Deployment /Joining (4)
	Sri R.K.Dhupal	Library Bearer (1 st Post)	29-09-1989

S.K. 107-199
Principal-Cum-Secretary
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It was unanimously resolved to approve the date of deployment/joining of Sri R.K.Dhupal in the post and date as mentioned in the above table vide column no 3 and 4 as he has been continuously on pay acquittance roll and performing duties in the post mentioned against his name.

The cause of delay in approving the said post was due to administrative reasons such as defunct Rourkela Educational Development Society (REDS) , the mother body of Rourkela Municipal College, resulting in administrative confusion and dislocation of records to settle the issues pertaining to non-teaching staff in respective post.

Accordingly necessary office order shall be issued by the Principal and proposal will be initiated to this effect by the Principal to the DHE(O) for approval of his post and release of GIA in his favour.

AGENDA-7

Compliance of UGC funds matter related to construction of Women's Hostel under Special Scheme Class Room 2nd Floor under Catch up Grant and Chemistry Laboratory under XI-Plan College Development.

RESOLUTION-7

The G.B authorize the Principal and UGC committee to move in the above matter with the EE , Rourkela ,R&B Division so that UC be submitted to UGC against funds sanctioned /released in respect of above project.Residual work relating to above project shall be completed by calling estimate from R & B and matter be settled by submitting the UC with the UGC Authority to avoid financial complicity in future, as the funds in question being a Central Govt. Autonomous Body fund.After spending the college funds for completion of balance work in respect of above project steps shall be taken to claim/reimburse the same from the UGC.

AGENDA-8

Purchase of 3 nos of ACs for college.

RESOLUTION-8

The G.B resolves to purchase 03 nos of branded Air Conditioners for the college office out of college fund.

It also permits one AC to be installed in Physics Store wherein vital digitalized data/record of the critical to college administration is maintained in the PC installed there which requires AC support for hard disk /processor protection. No college funds shall be used as the AC will come from external donation arranged by Sri D.R.Mohanty,SK in Physics.Donor Agency's name shall be reflected on the AC.


AGENDA-9

Engagement of Guest Faculties (Regular Courses i.e +3 Arts/Sc/Comm. and +2 Arts/Sc/Comm.) for the session 2019-20.

RESOLUTION 9

The following modalities are hereby adopted.

01. Career Marking and Vi-Voce pattern of SSB Advt No 3/18 for Lecturers shall be followed.However ,there shall be no written examination.
02. Principal is authorized to decide on no of subject expert to be called and their source and remuneration as well expenses for conducting interview/vi-voce.
03. Remuneration of GF i.e Rs 15000/- of last year remains unaltered.
04. Duration of engagement shall be from the period of warranted workload to February-2020 and it may be extended by one month i.e up to March-2020 , if required for examination exigency.Further,till the interview takes place ,Principal is to decide on engagement of classes from reopening of the college in the departments where there is no one continuing in approved/regular posts.


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05. In case of any one joins/posted in a vacant DP posts, corresponding no of GF from bottom order in the panel list shall be terminated.
06. Principal is authorized to take the further process of recruitment i.e advertisement etc.
07. The G.B approves the payment of Rs 1000/- each to two no of Experts for DEOS last year i.e 2018-19 in view of their long hour of detention and double assignments i.e evaluating answer scripts and conducting computer skill test.
08. Dr M.L Jaiswal ,Ex-Principal and visiting faculty in Hindi be requested to spare his service , if he desires to continue as such. *for the session 2019-20.*

AGENDA-10

Enhancement of DA/Emoluments of management staff.

RESOLUTION-10

10 % DA and proportionate increase shall be granted to Management Employees from the month of June -2019 category wise based on which last enhancement had taken place in the G.B meeting dated 29.10.2018.

Sarade Nayan
President, Governing Body
Municipal College, Rourkela.

**President
Governing Body
Municipal College, Rourkela**

S.K. Panigrahi 17.6.19
Principal-cum-Secretary, G.B
Municipal College, Rourkela.

**Principal-Cum-Secretary
Governing Body
Municipal College, Rourkela-12**

Signature of members.

1. SUDHIR CHANDRA MISHRA
2. Belal Ahmad Sarwan
3. Davinder Kaur
4. Basanta Kumar Tandi
5. A/iceing Chanon Biswal
6. Mantar Jentam
7. Hemanta Kumar Puroan
8. Smrita Mohanty

S.K. Panigrahi
17-06-19.

D.K.
17/06/2019

Ram
17/6/19

P.K.
17/6/2019

anc
17/6/19

Mantar
17/06/19

Smrita
17/06/19
17/6/19